

TERMINATION POLICY

All Directors of Nursing and Administrators will terminate employment with Caring Hands Home Health Agency on a thirty (30) day notice.

All field RN's, LVN's, Speech, Occupational and Physical Therapist, Medical Social Workers, Home Health Aides, Secretaries, Personal Assistants and Office Manager may terminate employment with thirty (30) day notice.

All clerical employees may terminate with two week or fifteen (15) day notice.

Any employee who has interest in working for or is working for another agency without the pre-approval of the Administrator may be terminated immediately.

Employer may terminate the agreement immediately if employee fails to carry out his/her duties in a Professional Responsible and Competent manner or endangers the physical or mental health of the patient.

THE UNDERSIGN ACKNOWLEDGES THEY HAVE READ AND UNDERSTAND AND ACCEPT THE TERMS OF THIS TERMINATION POLICY.

Dated the _____ day of _____ 20_____.

Dallas, Texas

Signature: _____

License # _____

Position: _____

Agency Representative: _____